

**Antrim County**  
**District 5**  
**Commissioner Dawn LaVanway**  
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**231-631-1840**

**February 2023**

**County Employment Opportunities**

- Animal Control Officer-FT; candidate in background check
- Commission On Aging- Homemaker (PT)
- Commission On Aging-CENA (FT)
- Emergency Services Coordinator- (FT) Candidate in background check
- Maintenance-custodian (FT) Donald Czajkowski started working January 23.
- Sheriff's Office-Civil Process (PT) (2 positions)
- Sheriff's Office-Dispatcher (FT)
- Sheriff's Office-Clerk/Typist-(FT)
- Sheriff's Office-Corrections (FT)
- Sheriff's Office-Road Deputy (FT) (1 position)

**Timber Sale cut-**

Moved by Helwig, seconded by Hefferan that the Board approve and authorize the Chair to execute a lump sum timber sale agreement with Northwest Hardwoods, Inc. on a portion of County-owned property, marked by the County Forester, known as "Alba Road Forest Area" in the amount of \$51,084 contingent on receiving the proper certificate of insurance. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

**Jail software-**

Moved by LaVanway, seconded by Helwig, that the Board approve the budgeted expenditure for the interface with Central Square at a cost of \$10,425 to get the inmate tracker/Guardian RFID implemented. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

**Sheriff secondary road patrol-**

Moved by Helwig, seconded by Hefferan, that the Board approve the Secondary Road Patrol Grant (SRP) adjustment, the purchase of two speed signs, and apply remaining funds from the Secondary Road Patrol adjustment toward the County supplement, and authorize the Finance Director to make the following budget amendment with funding to General fund balance:

101000-000-545-020	SRP Revenue	\$18,890.
101000-334-980-000	SRP Equipment Expense	\$18,890.

Motion carried as follows: Yes-Hefferan, Rubingh VanAlstine, Helwig, LaVanway; No-none; Absent-none.

**Treasurer's folder/inserters/sealer for property tax/foreclosures-**

Moved by Helwig, and seconded by Hefferan, that the Board approve and authorize the purchase of Folder/Inserters/Sealer from Automated Business Equipment as approved by the Capital Improvement Plan (CIP) and budgeted at a total cost of \$15,200. which includes the trade in with 50% paid by the General Fund 101000-901-980.253 and 50% paid by Foreclosure Fund fees 516201-254-807.002. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

**Airport ARPA grant-**

Moved by LaVanway, seconded by Helwig, that the Board approve to waive Contract Policy requirement for legal review and authorize the Chair to execute the Airport Rescue Grant Agreement American Rescue Plan (ARPA) between Antrim County and the State of Michigan with revenues in the amount of \$32,000 to 581000.520.000. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

**Animal Control training-**

Moved by Hefferan, seconded by VanAlstine, that the Board approve the out-of-state travel as budgeted in Animal Control for training, class National Equine Investigations Academy in Durango, Colorado, from August 20 – August 26, 2023. Motion carried as follows: Yes-Hefferan, VanAlstine, Helwig; No-Rubingh, LaVanway; Absent-None.

**Lease agreement-**

Moved by Hefferan, seconded by Helwig, that the Board approve and authorize the Chair to execute a one-year lease agreement with the Village of Bellaire for the use of the baseball fields located across from Meadow Brook Medical Care Facility, beginning on June 23, 2023 and to expire on June 22, 2024. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

**County building façade project-**

Due to an increase on the County Building Façade Project, from 3.45 million (ARPA fund money) up to \$5.2 million the motion was tabled to have Progressive AE Inc., Spence Brothers and the County Team of the Administrator, Maintenance Director, Finance Director and Chair of County Board to explore areas to cut costs and bring back to next board meeting.

**Opioid Litigation-**

The County has signed on to the settlement agreement with Janssen Pharmaceutical and three wholesale distributors. We are expecting a payment of \$119,285, a 5 year advance payment from Janssen and a payment of \$19,233 from the Distributors settlement. These funds are restricted and 70% must go towards future remediation such as treatment, recovery support, outreach, training, prevention, and research.